

MINUTES: Healthy Carolinians of Macon County – Community Needs Assessment Committee

DATE: October 15, 2009

PLACE: Health and Human Services Building

TIME: 9:00 -10:30 AM

ATTENDEES: Rhonda Blanton, Dorothy Crawford, Anne Hyder, Teresa Mallonee, Kathy McGaha, Yvonne Smith, Sheila Southard, Jim Thurmond, Martin Wadewitz and Vince West

TOPIC	DISCUSSION	ACTION	FOLLOW-UP
Welcome and Approval of Minutes	<p>Anne Hyder welcomed everyone to today's meeting of the Community Needs Assessment Committee. Ms. Hyder asked the committee members to review the minutes of the last meeting. Sheila Southard motioned for the approval of the minutes. Yvonne Smith 2nd the motion, with a unanimous vote for approval.</p>		
Review CHA Process	<p>Kathy McGaha asked the committee members to review the handouts covering the North Carolina Community Health Assessment Process. Ms. McGaha reviewed the eight phases of this process</p> <p>Ms. McGaha reminded the committee members that the next Community Assessment would be due by December 2011. Ms. McGaha said a time period of 12 to 18 months would be needed to complete the assessment.</p> <p>Ms. McGaha said starting in spring 2010, this committee would need to evaluate and list priorities. This committee would need to obtain community input and gather statistical data to help in establishing these priorities.</p> <p>Ms. McGaha asked the committee members to consider what other community members needed to be on this committee. Some suggestions were:</p> <ul style="list-style-type: none">▪ Hispanic representation (Ms. McGaha suggested Maggie Vendrell)▪ Youth representation▪ Representative from the VA Clinic▪ Representative from Macon County Schools▪ Mental Health representative <p>The committee members discussed possible funding sources. The committee members asked Ms. McGaha to review funding cycles and bring this information to the next meeting.</p>	<p>Kathy McGaha will review available funding and their cycles and bring this information to the next meeting.</p>	

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	<p>The committee members also asked Ms. McGaha to contact Bill Stiles and obtain an itemized list of each component covered in our last assessment. If grant funding is not available, the committee members could then consider what assessment components might be affordable.</p> <p>Ms. McGaha stated that she thought the phone survey was an important component of the last assessment. The committee members suggested considering other companies that conduct phone surveys. Marty Wadewitz said that AMC uses Jackson Group for their phone surveys. Mr. Wadewitz will forward their information onto Ms. McGaha.</p> <p>The committee members next discussed the use of focus groups in obtaining data. Ms. McGaha said this is one area that could be handled by this committee if needed.</p> <p>Ms. McGaha informed the committee members that starting at some point next spring; this committee would need to meet on a regular basis. Ms. McGaha will discuss this topic further at the next meeting.</p>	<p>Kathy McGaha will contact Bill Stiles and obtain an itemized listing of his services.</p> <p>Marty Wadewitz will forward the information about the Jackson Group to Kathy McGaha.</p>	
Other Items for Discussion	<p>Other Items for Discussion:</p> <ul style="list-style-type: none"> ○ Kathy McGaha stated that Becky Barr and she would be working on the State of the County Health Report. Ms. McGaha said this report would provide a lot of statistical data that could be used with the upcoming Community Assessment. 		
Next Meeting Date	<p>The next meeting of the Community Needs Assessment Committee will be held on Thursday, January 28th, from 9:00 AM – 10:30 AM in Meeting Rooms A/B at the Health and Human Services Building.</p>		